

Company

Clark's Cutting Edge

Job Title

Landscaping, Lawncare, & Snow Removal Crew Leader

Reports To	FLSA Status	Employment Status	Approved By	Last Modified
Owner & Crew Leader	Non-Exempt	Full-Time	Braden Clark	08-05-2022

Job Summary

The Crew Leader can perform tasks and responsibilities with little to no supervision of a Lead or Foreman as well as supervise a crew of one to two technicians. Landscapes and maintains grounds of properties using hand or power tools and equipment. Workers perform a variety of tasks, which may include any combination of the following: removing and installing landscape materials, including but not limited to plants, trees, mulch, stone, and edging. Removing, planting, watering, and pruning trees and plants. Raking and clearing debris. Assist in installation of hardscape materials, landscape lighting, water features, and irrigation systems. Shovels and plows snow and spreads salt during snow removal season.

General Accountabilities

Labor: The Crew Leader can not only complete these accountabilities individually but can also oversee and train their crew with the following tasks.

- Mowing and trimming lawns.
- Removes and installs landscape materials such as fabric, mulch, rock, sod, and edging.
- Maintains grounds by weeding, watering, pruning, blowing, planting, and trimming trees, shrubs, flowers, hedges, and other plants.
- Raking and clearing away debris.
- Mixes and sprays or spreads fertilizers, herbicides, or insecticides onto grass, shrubs, and trees using proper PPE.
- Operates powered lawn equipment, such as mowers, string trimmer, hedge trimmer, sod cutter, bed edger, and pruning saws.
- Can safely operate all of the following: truck and trailer, dump truck, and skid steer
- Properly uses tools such as shears, pruners or chain saws.
- Shovel snow and spread salt with machine and by hand.
- Plowing snow.
- Assists Lead and Foreman with installing hardscape materials such as paver patios, retaining walls, and water features such as irrigation systems and pond.

Leadership: The Crew Leader will be expected to follow through with the following leadership responsibilities.

- Meets with Lead Technician and Foreman to discuss assigned projects.
- Oversees Technicians assigned to them crew. Guides and assists them in the above accountabilities.

- Ensures work assigned to your crew is being completed correctly and efficiently by walking the job site during and at the end of every project.
- Ensures their crew is prepared for the jobs assigned to them daily (i.e. has correct tools, equipment, supplies, training, and knowledge of tasks at hand).
- Manages jobs assigned to their team through Service Autopilot Mobile.
- Completes performance evaluations of Technicians when requested.
- Trains new technicians.
- Supervises safe loading and unloading of equipment and materials.
- Ensures vehicles and equipment are properly put away and properly fueled daily.
- Maintains positive attitude and work relationship with peers.

Misc.

- Maintains equipment & vehicles which may include repairs and routine maintenance as needed.
- Maintains, cleans, and organizes shop.
- Reports any maintenance concerns or unsafe conditions or repairs to supervisor.
- Encourages and enforces safe working conditions with crew.
- Enforces and adheres to company, state, and federal safety guidelines at all times.
- Performs other related duties as assigned or requested.
- Clark's Cutting Edge reserves the right to add or change duties at any time.

Job Qualifications

- At least 18 years of age.
- 1 year professional experience in landscaping related field required.
- Valid driver's license.
- Ability to pass drug screen upon job offer.
- Successfully complete employment background check upon job offer.
- Ability to lift and carry 50 lbs.
- Prior experience preferred.
- Registered Technician license required.

Skills

- Operate and control power equipment and machinery.
- Ability to positively interact with customers and co-workers.
- Works well independently and in a group setting.
- Works diligently to complete daily assignments and tasks.
- Learns quickly and retains information.
- Ability to follow direction from supervisors and adhere to safety guidelines.
- Self-motivated.
- Ability to multi-task and excellent problem-solving skills
- Basic computer/electronic skills.
- Ability to direct and manage crew efficiently.

Work Environment

- Outdoor: daily exposure to various weather conditions, including but not limited to very hot or cold temperatures, humidity, rain, sleet, snow, ice, and wind.

- Handles chemicals including fertilizer, insecticides, herbicides, and pesticides.
- Exposure to various plants and landscape materials, dust, common outdoor allergens, and moderate noises.
- Use of safety gear such as eye and hearing protection, safety vests, gloves, and hard hats.
- Frequent changes to work schedule with limited notice is to be expected.
- Early AM and Late PM hours during snow removal season.
- Possibility of working weekends and holidays.
- Weekly AM crew leader meeting with Owner and/or Operations Manager.

Physical Demands

- Be able to lift overhead and carry 50 pounds.
- Perform physical activities that require considerable use of your arms, legs, and full body movement such as climbing, lifting, balancing, walking and stooping.
- Safely bend, stoop, pull, push, squat and stand for long periods of time.
- Be able to work outdoors up to 10 hours per day in various weather conditions.

Clark's Cutting Edge is an Equal Opportunity Employer